

## CHILD CARE FOOD PROGRAM FREE AND REDUCED-PRICE MEAL APPLICATION (for Use by Sponsors of Unaffiliated Child Care Centers)

**Child's Name:** Sandra Allen      **Center Name & Address:** SAMPLE ONLY

**Primary Hours of Care:** From: 07:00 To: 5:00      **Days of the Week in Care:**  M  Tu  W  Th  F  S  S      **Meals Typically Served While in Care:**  BR  MS  LU  AS  SU  ES

Please read the instructions and accompanying Parent Letter before completing this form. If you need assistance completing this form, call: (813) 281-1269

**STEP 1: Complete the following table for all INFANTS and CHILDREN through age 18 that reside in the household, even if not related. (include child listed at top of form)**

Child's Name (Last Name, First Name)	Date of Birth	Attends this center? (circle)	Foster Child? (circle)	Migrant? (circle)	Homeless/Runaway? (circle)
Allen, Sandra	03/31/09	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

**STEP 2: Do any household members (children or adults) receive Food Assistance Program (FAP/SNAP) or Temporary Assistance for Needy Families (TANF) benefits? If NO, go to STEP 3. If YES, enter one of the following case numbers, then go to STEP 4.**

FAP/SNAP Case Number: \_\_\_\_\_ or TANF Case Number: \_\_\_\_\_

**STEP 3: Household income and adult household member information (see reverse side for what types of income to report) (skip this step if you listed a case # in STEP 2)**

**A. Children's Income** – sometimes children earn or receive income. Enter the total income received by all children listed in STEP 1, then check how often the income is received.

Total children's income: \$ 0.00	How often received? (check only one): <input type="radio"/> Weekly <input type="radio"/> Bi-Weekly <input type="radio"/> Twice a Month <input type="radio"/> Monthly <input type="radio"/> Annually
----------------------------------	---

**B. Adult Household Members and Income** – list all adult household members (age 19 and up) even if they do not receive income. For each adult, list the total gross income (before taxes & deductions) from each source in whole dollars only (no cents) and how often it is received (i.e., weekly, bi-weekly, twice a month, monthly, or annually). For an adult that does not receive income from any source, write "none" or "0." If you enter "none" or "0" or leave any income fields blank, you are certifying that there is no income to report.

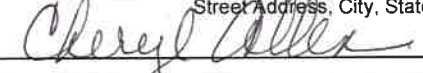
Adult Household Member's Name (Last Name, First Name)	Earnings from Work (\$ Amount / How often?)	Public Assistance/Child Support/Alimony (\$ Amount / How often?)	Pensions/Retirement/All Other Income (\$ Amount / How often?)
Allen, John	\$ 0.00 / Monthly	\$ / Choose One	\$ / Choose One
Allen, Cheryl	\$ 3,000.00 / Monthly	\$ / Choose One	\$ / Choose One
	\$ / Choose One	\$ / Choose One	\$ / Monthly

**Total Household Members** (children and adults): 3      **Last four digits of Social Security Number (SSN) of adult household member:** NONE If no SSN, write "none."

**STEP 4: Contact information and adult signature**

By signing below, I am certifying (promising) that all information on this application is true and that all income is reported. I understand that this information is being given in connection with the receipt of federal funds and that institution officials may verify (check) the information. I am aware that if I purposely give false information, I may be prosecuted under applicable state and federal laws.

**Home address (if available):** 123 Main Street - Anywhere, USA 12345      **Daytime phone #:** (555) 123-4567

**Signature of adult household member:**       **Printed name:** Cheryl Allen      **Date signed:** 10/01/2016

**FOR CONTRACTOR USE ONLY:**

**Categorical Eligibility:**  FAP/SNAP or TANF Household     Foster Child      **Total Household Size:** \_\_\_\_\_      **Total Household Income:** \$ \_\_\_\_\_      **Enrollment Date:** \_\_\_\_\_

**Eligibility Determination:**  Free     Reduced-Price     Non-needy      **How Often Income is Received (Frequency):**  Weekly     Biweekly     Twice a Month     Monthly     Annually

**NOTE: If different income frequencies are listed, convert all income to an annual amount. Annual Income Conversion: Weekly x 52, Biweekly x 26, Twice a Month x 24, Monthly x 12**

**Reason for Non-needy Status:**  Income too High     Incomplete Application     Other Reason: \_\_\_\_\_

**Determining Official's Signature:** \_\_\_\_\_      **Date:** \_\_\_\_\_      **Second Party Check Signature:** \_\_\_\_\_      **Date:** \_\_\_\_\_